

Appeals Process for Honor Society Membership Denial:

1. Appeals are allowed if requested by the student in writing to the honor society advisor. The appeal should be well written and should state the reason(s) why an appeal of the Honor Societies' Advisory Committee/Faculty Council is warranted.
2. The request for an appeal must be requested no later than 30 days after initial notification through email or letter is given to student regarding membership denial.
3. Once a request for appeal is received by the honor society advisor, the advisor will arrange a meeting with the Honor Societies' Committee/Faculty Council who will determine if an appeals meeting is warranted. If a meeting is warranted, a date for the meeting will be scheduled when all members can be present. A letter will be sent to the student and parents through Certified Mail.
4. At the appeals meeting, the Honor Societies' Committee/Faculty Council, the student, and the students' parents are the only people to be present. The student will be allowed to present reasons why a change of the council's decision is desired, and the council will be allowed to pose questions of the student. By speaking clearly and with purpose, the student will be demonstrating the NHS pillar of Leadership. The parents' role is to provide needed support for their child only.
5. When the student has sufficiently presented his/her case and the council is satisfied that all questions have been answered by the student, the student and parent will be excused from the meeting. The council will then meet to discuss what transpired at the meeting and to determine if the student should be offered membership into NHS. The council can consider allowing the student membership with certain stipulations (i.e. probation during a set amount of time with special requirements to be met). The honor society advisor for which the matter is being held cannot vote on the decision. Any member with a conflict of interest must also recuse himself/herself from voting. A majority vote by the council members that can vote is required.
6. Once the Faculty Council has voted on membership, the NHS advisor will meet with the principal who will make the final decision on membership. The student and the parents will be notified of the decision by email to the student's school email address and by letter sent by postal mail.

This appeals process was discussed and voted upon at the Honor Societies' Committee/Faculty Council meeting held on 5/22/20. A revision was required for item #6 as of 5/29/20; the principal must make the final decision on membership according to the NHS Handbook. SC