

**BY-LAWS OF THE
MORENCI HIGH SCHOOL CHAPTER
OF THE NATIONAL HONOR SOCIETY**

ARTICLE I: NAME AND PURPOSE

Section 1. The name of this chapter shall be the Morenci High School Chapter of the National Honor Society.

Section 2. The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Morenci High School.

ARTICLE II: MEMBERSHIP

Section 1. Membership in this chapter shall be known as active, honorary, and graduate. Active members become graduate members at graduation. Graduate and honorary members have no vote in chapter affairs.

Section 2. Membership in this chapter is an honor bestowed upon deserving students by the faculty, and shall be based on the criteria of Scholarship, Service, Leadership, and Character.

Section 3. Eligibility:

- a. Candidates eligible for selection to this chapter must be members of the junior or senior class.
- b. To be eligible for selection to membership in this chapter, the candidate must have been in attendance for a period of one semester at Morenci High School.
- c. Morenci High School National Honor Society Standards are set by the NHS standards. The National Honor Society is reserved for students that challenge themselves academically. Morenci High School uses a GPA of 3.00 and above, as well as quality points as criteria to induct *members into National Honor Society*.

Target: Students must receive an 85% or better in all of their classes from 9th grade and above to ensure their eligibility in National Honor Society. Quality points are awarded by multiplying the percentage a student receives in a class by the amount of quality points the class is worth. Regular classes are worth 1 quality point, while higher level classes are worth 1.25 quality points. During their 11th grade year, students have an opportunity to acquire 2 classes (or more if they take courses from Eastern Arizona College) worth 1.25 quality points, those being Chemistry and Algebra II. During their 12th grade year, students have an opportunity to acquire 3 classes or more worth 1.25 quality points. They are required to take 2 years of higher level math courses (one their 11th grade year and one their 12th grade year), and can qualify and take as many courses from Eastern Arizona College as they can in their schedule.

Below is the criteria and breakdown of how students qualify for NHS:

11th Grade= 3.0 GPA and 2592.50 Quality Points

12th Grade= 3.0 GPA and 3718.75 Quality Points (this can be achieved in the following ways:

9th grade: 6 classes weighted at 1.0 per class receiving an 85% or better in each class: 1020 quality points/school year and a GPA of 3.0 or better

10th grade: 6 classes weighted at 1.0 per class receiving an 85% or better in each class: 1020 quality points/school year

11th grade: 85% in 2 higher level courses weighted at 1.25 and 85% or better in 4 regular level courses weighted at 1.0, for a total of 2592.50 Quality Points at the end of Semester 1

12th grade: 85% in 3 higher level courses weighted at 1.25 and 85% or better in 3 regular level courses weighted at 1.0, for a total of 3718.75 Quality Points at the end of Semester 1)

d. From the Morenci High School Student Handbook:

“Quality Points/Class Rank

Class rank will be determined by total number of quality points. The more difficult classes receive the highest quality points. Each student’s total quality points are determined by multiplying the percentage grade by the quality points indicated.

High 1.25 Quality Points

Algebra 2, Biology 2, Spanish 2-4, any college class offered at Morenci High School

Middle 1.0 Quality Point

All Other Class Offerings

Low 75 Quality Points

Practical Math, Practical English, Practical Reading

This scholastic level of achievement shall remain fixed, and shall be the required minimum scholastic level of achievement for admission to candidacy. All students who can rise in scholarship to or above such standard may be admitted to *candidacy* for selection to membership.

e. Upon meeting the grade level, attendance, and GPA standard requirements, candidates shall then be considered based on their service, leadership, and character.

ARTICLE III: SELECTION OF MEMBERS

Section 1. The selection of members to this chapter shall be by a majority vote of the Faculty Council consisting of five faculty members who are the honor society advisers at MHS and who are appointed by the principal. The chapter adviser shall be a non-voting, ex-officio member of the Faculty Council. Prior to notification of any candidates, the chapter adviser shall review with the principal the results of the Faculty Council’s deliberations.

Section 2. Prior to selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility.
- b. Students who are eligible scholastically ("candidates") shall be notified and asked to complete and submit the Candidate Form for further consideration for selection.
- c. The faculty shall be requested to evaluate candidates determined to be scholastically eligible using the official evaluation form provided by the chapter adviser.
- d. The Faculty Council shall review the Candidate Form, disciplinary records and faculty evaluations in order to determine membership. (NOTE: May insert other means of evaluation, such as essays, interviews, outside recommendations, etc.)
- e. Any student who fails to meet the minimum requirements for membership may appeal the decision of the Faculty Council.

Appeals Process for Honor Society Membership Denial:

1. Appeals are allowed if requested by the student in writing to the honor society advisor. The appeal should be well written and should state the reason(s) why an appeal of the Honor Societies' Advisory Committee/Faculty Council is warranted.
2. The request for an appeal must be requested no later than 30 days after initial notification through email or letter is given to student regarding membership denial.
3. Once a request for appeal is received by the honor society advisor, the advisor will arrange a meeting with the Honor Societies' Committee/Faculty Council who will determine if an appeals meeting is warranted. If a meeting is warranted, a date for the meeting will be scheduled when all members can be present. A letter will be sent to the student and parents through Certified Mail.
4. At the appeals meeting, the Honor Societies' Committee/Faculty Council, the student, and the students' parents are the only people to be present. The student will be allowed to present reasons why a change of the council's decision is desired, and the council will be allowed to pose questions of the student. By speaking clearly and with purpose, the student will be demonstrating the NHS pillar of Leadership. The parents' role is to provide needed support for their child only.
5. When the student has sufficiently presented his/her case and the council is satisfied that all questions have been answered by the student, the student and parent will be excused from the meeting. The council will then meet to discuss what transpired at the meeting and to determine if the student should be offered membership into NHS. The council can consider allowing the student membership with certain stipulations (i.e. probation during a set amount of time with special requirements to be met). The honor society advisor for which the matter is being held cannot vote on the decision. Any member with a conflict of interest must also recuse himself/herself from voting. A majority vote by the council members that can vote is required.
6. Once the Faculty Council has voted on membership, the NHS advisor will meet with the principal who will make the final decision on membership. The student and the parents will be notified of the decision by email to the student's school email address and by letter sent by postal mail.

This appeals process was discussed and voted upon at the Honor Societies' Committee/Faculty Council meeting held on 5/22/20. A revision was required for item #6 as of 5/29/20; the principal must make the final decision on membership according to the NHS Handbook. SC

Section 3. The selection of new, active members shall be held once a year during the second semester of the school year.

Section 4. Candidates become members when inducted at a special ceremony.

Section 5. An active member of the National Honor Society who transfers from this school will be given a letter indicating the status of his/her membership and signed by the Principal [*alt., adviser*].

Section 6. An active member of the National Honor Society who transfers to this school will be *automatically* accepted for membership in this chapter. The Faculty Council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

NOTE: The selection process used at the local level may vary from the procedure outlined above however such variations must still conform to the national constitution.

ARTICLE IV: DISCIPLINE and DISMISSAL

Section 1. Any member who falls below the standards of scholarship, leadership, character, or service may be dismissed from the Morenci High School chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his/her academic standing and take an active role in service and leadership to his/her school and community.

Section 2. If a member's cumulative grade point average falls below the standard in effect when he/she was selected (3.0 out of 4.0; for seniors a minimum of 4273.80 Quality Points and for juniors a minimum of 3013.80 Quality Points are required), he /she will be given a written warning and a time period for improvement. If the cumulative grade point average remains below standard at the end of the warning period the student will be subject to further disciplinary action by the Faculty Council that may include dismissal from the chapter.

Section 3. Violation of the law or school regulations can result in dismissal of a member. These violations include, but are not limited to, DWI, stealing, destruction of property, cheating, truancy, or possession, selling, or being under the influence of drugs or alcohol at school or school-related activities

Section 4. Offenders of the school conduct code (such as use of profanity, failure to comply, unexcused absence, excessive tardiness, etc.) will receive written warning notification. A conference may be requested by either party (Faculty Council or student/parent). If the member is involved in another violation of the school conduct code, the member may be dismissed.

Section 5. In all cases of pending dismissal:

a. The member will receive written notification indicating the reason for possible dismissal from the adviser/Faculty Council. The member and adviser will discuss the written notification in a

conference. Situations that involve flagrant violations of school rules or the law can warrant disciplinary action without a written warning although a hearing must still be held (see below).

b. The member will be given the opportunity to respond to the charge against him/her at a hearing before the Faculty Council prior to the vote on dismissal (in accordance with due process identified in **Article X** of the National Constitution). The member has the opportunity to present his/her defense either in person or in writing. [Note: This is the member's choice. Chapters may not deny the right to appear in person.] The Faculty Council will then vote on whether to dismiss. A majority vote of the Faculty Council is needed to dismiss any member.

c. The results of the Faculty Council vote will be reviewed by the principal, and then if confirmed, expressed in a letter sent to the student, parents, and principal. Dismissed members must surrender any membership emblems to the adviser.

d. The Faculty Council's decision may be appealed to the building principal and afterwards through the school district discipline policy.

e. When a student is dismissed or resigns, he/she is no longer a member and may never again be considered for membership in the National Honor Society.

Section 6. In lieu of dismissal, the Faculty Council may impose disciplinary sanctions upon a member as deemed appropriate.

ARTICLE V: OFFICERS

Section 1. The officers of the chapter shall be president, vice president, and secretary/ treasurer. These officer duties may be in a different combination than the norm. Example: The vice president may also be the secretary/treasurer.

Section 2. Student officers shall be elected at the last meeting of each school year. All returning active members in good standing are eligible to run for a position as an officer. All active members of the chapter are eligible to vote.

Section 3. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 4. It shall be the duty of the president to preside at the meetings for this chapter.

Section 5. The vice-president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service.

Section 6. The secretary/treasurer shall keep the minutes of meetings, be responsible for all official chapter correspondence, and keep the record of chapter expenses, dues, and all other financial transactions of the chapter

Section 7. Any officer who regularly fails to attend meetings, events, and/or fundraisers, who is suspended from school and in danger of being dropped from membership, and who fails to complete his/her duties, shall be considered relieved of duties. A special meeting shall be held to elect an officer to fill the vacancy as outlined in Section 2 and 3 above.

ARTICLE VI: EXECUTIVE COMMITTEE

Section 1. The executive committee shall consist of the faculty adviser and the chapter officers.

Section 2. The executive committee shall have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

ARTICLE VII: MEETINGS

Section 1. Meetings of this chapter shall be monthly.

Section 2. This chapter shall conduct its meetings according to *Robert's Rules of Order*.

Section 3. All chapter members are expected to attend all regularly-scheduled chapter meetings. Any absences must be cleared with the adviser. Excused absences will include those caused by attendance at school events and any excused absence by a parent. Any member who misses more than 85% of chapter meetings may be in danger of being dropped from membership.

ARTICLE VIII: ACTIVITIES

Section 1. The chapter shall determine one or more eligible service projects for each year.

Section 2. These projects shall have the following characteristics: fulfill a need within the school or community, have the support of the administration and the faculty, be appropriate and educationally defensible, and be well-planned, organized, and executed.

Section 3. Each member shall have the responsibility for choosing and participating in an individual service project which reflects his or her particular talents and interests and as approved by the chapter adviser. **The minimum number of hours for individual service projects is 5 hours. These hours cannot be duplicated as a requirement for any other honor society or group. In addition, these hours cannot take place during the regular school day, unless the student has completed college courses, or MHS is not in session.**

Section 4. Each member shall submit proof of participation in a Service Learning Project as soon as it is completed. This shall consist of a PowerPoint or GoogleSlide presentation with the following information include:

- *Description of the process used to decide on a project*
- *Action plan and events timeline (what did you do each day, month to carry out the project?)*
- *What was the outcome of the project?*

- *Would you have done anything different?*
- *Who did the project impact?*
- *Final thoughts?*

Section 4. The chapter shall publicize its projects in a positive manner.

ARTICLE IX: EMBLEM

Section 1. Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall have the privilege of wearing the emblem adopted by the National Honor Society. [*NOTE: The content of this section parallels Article XV, Section 3 of the national constitution, revised 2000.*]

Section 2. Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter.

Section 3. Chapter members who are seniors in good standing shall be granted the privilege of wearing the honor stole, cords and tassels at graduation.

ARTICLE X: DUES

Section 1. No annual dues for this chapter shall be required.

Section 2. Because dues are not collected, chapter members are expected to participate in fundraising events throughout the year, if any.

ARTICLE XI: POWERS

Section 1. The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

Section 2. The principal shall reserve the right to approve all activities and decisions of the chapter.

Section 3: These bylaws are designed to amplify provisions of the National Constitution and cannot contradict any components thereof. The chapter is obligated to adhere to the provisions of the National Constitution in all activities it undertakes.

ARTICLE XII: AMENDMENTS

Section 1. These by-laws may be amended by a 2/3 vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The

exceptions are Articles II, III and IV (selection and discipline), which are developed by the Faculty Council with the approval of the principal.

Section 2. By-laws and amendments must be consistent with the Constitution of the National Honor Society.

Date: (Last approved revision: 8/12/2013, 02/11/2014, 5/18/ 2018, 5/22/2020, 5/29/2020 by MHS Faculty Council)

Signatures:

Chapter President

Chapter Secretary

Chapter Adviser

School Principal

Statement of non-discrimination: The Chapter of NHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, gender, sexual orientation, and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.